

SNA-KS

Board Meeting

MINUTES

JANUARY 24, 2015

9:07 AM

SALINA, KS

ATTENDEES	Karlin Price, Elaine Harris, Lynelle Munn, Laura Fails, Shiela Brening, Tara Hetrick, Stephanie Smith, Melinda Thomas, Anna Baum, Jolene Hoover, Jeannine Flory, Kyleen Harris, Karla Kessler, Kaye Kabus, Amber workman, Karen Dengel, Cindy Jones, Stan Vallis, Jaci Dalton, Scott Kautzi, Scott Kingery.
QUORUM ESTABLISHED BY	T. Hetrick.
APPROVAL OF AGENDA	Motion by M. Thomas, 2 nd by S. Brening. Motion Carried.
APPROVAL OF MINUTES	Motion by J. Hoover, 2 nd by J. Flory. Motion Carried.

Agenda topics

OFFICER REPORTS
<ul style="list-style-type: none">• President – E. Harris has been preparing for the meeting. Looking over dos and don'ts for Fall Conference. Getting ready for LAC
<ul style="list-style-type: none">• President Elect – L. Munn had a conference call with Kevin Ponce discussing how things are going in the area. Industry show recap with Stan. Ongoing SNA-KS chats.
<ul style="list-style-type: none">• Vice President – L. Fails working diligently on the 2015 Fall Conference. Has a sample registration form done and is working to secure speakers and classes.
<ul style="list-style-type: none">• Treasurer – S. Brening presented her report and noted that ½ of the vendors used credit cards for the industry show at 2014 Fall Conference.
<ul style="list-style-type: none">• DDS – S. Smith is working on ideas for the DDS for the fall of 2015 conference.
<ul style="list-style-type: none">• FSM – M. Thomas contacted Roxanne Knops and requested a copy of her job description. SNA is tweaking the job descriptions and will receive a copy when updated.

AREA REPRESENTATIVES

- **SW** – No report.
- **SE** – A. Baum has been busy attending local chapter meetings and promoting SNA and why it is important to become a member. Plans on attending more meetings this spring.
- **NW** – J. Hoover has had an uneventful fall for her area. She attended Fall Conference and is planning on attending ANC in 2015. She has also agreed to run for NW area rep again.
- **NE** – J. Flory has been busy attending chapter meetings and has helped get Atchison back up and running again. 😊
- **NC** – K. Harris attended chapter 6 meeting. Attended chapter 9 meeting. Will attend chapter 21 meeting and also the chapter 6 and chapter 9 upcoming meetings.
- **SC** – K. Kessler also busy attending chapter meetings. Attended chapter 5 meeting in Wichita and all in attendance signed up to join SNA.

COMMITTEE REPORT

- **Education:** K. Kabus announced that the annual Winter Workshop will be held by Chapter 2 on 2/21/15 at Auburn Washburn School District.

OLD BUSINESS

- **Breakfast in the Classroom** – Elaine shared that Elizabeth Chapman spoke at a meeting on 1/22/15 in Topeka concerning the importance of this. Going to try and get the info out on the website.
- **Site Selection** – 2015 in Topeka, 2016 in Wichita, 2017 is still be looked into. Hoping to get something in Manhattan, but they won't release anything until November for the following year due to the football schedule for K State.

- **Future Leaders** – April 23-25, 2015 in San Diego. Stan is interested and will get back with the board on this. Registration is due 2/27/15.
- **State and National Awards** – Deadlines are 3/1/15 and are all online. Director, Manager & Employee of the year. Asking Cheryl Johnson to send info out in her updates.
- **Workshops-** Offer 8 hour safety and sanitation or nutrition 101 at area workshops. Checking management academy in June for classes offered. Lynelle proposed that we look at SNA to be part of providing these classes for professional development.

NEW BUSINESS

- **Bylaws** – New ones on website. Scott Kingery looked at all of them and sees no need for changes.
- **Logo Update/Website Updates** – we would like to leave our logo alone, but Lynelle will call about getting more information.
- **2015 Fall Conference Update** – Laura had drafts of the mailer and registration forms to look at and change if needed. Theme of conference will be Keys to Excellence. Discussed using colored nametags to show what registrants actually paid for. Would like to have a membership forum tied into the conference. Contact contract management schools to be part of a forum. Motion made by K. Kabus and 2nd by K. Price to accept mailer and registration form as ready once the changes are made. Motion carried. Jeff Joiner will be a main speaker at conference, possible murder mystery on Friday night. Don't have directors only industry time.
- **Kansas Future Leaders and Chapters Summit** – Maybe work this into the HOD in June. Have training on association and such. Will work on schedule for this new plan. Motion made by J. Flory, 2nd by K. Kessler. Motion carried to accept the new plan.
 - Hotels, meals and mileage will be paid for future leaders attending HOD. Number of active chapters is 17x2 from each chapter = 34 people's expenses. Motion made by L. Fails, 2nd by J. Flory to accept expenses for those attending future leaders at HOD. Motion carried.
- **Nominations for Board Officers** – K. Price presented the slate:

- J. Flory for secretary
- T. Hetrick for NE area rep
- K. Kessler for SC area rep
- J. Hoover for NW area rep
- M. Thomas and K. Dengal for fs/mgr rep
- A. Workman for VP
- Motion made by K. Kabus to accept the slate, 2nd by A. Baum. Motion carried.

- **Ballots-** Send paper ballots and email ballots both. Ballots out in March and returned by April. Send to Laura Fails.

- **Plan for Board Training Workshop –** Elaine will contact Ronnie Schwartz from KSDE about helping with the training. Elaine showed on overhead some thoughts about training. We received handout to review for meeting in April.

- **Membership-** Membership is at 419 and we have a goal of 450.

MEETING REMINDERS

- **ANC-** Salt Lake City - July 11-15.
- **LAC-** March 1-4
- **Leadership-** April 23-25
- **Board Meeting dates-** April 18th – Wamego, HOD May 29-30th at Auburn Washburn.

ADJOURNMENT

Motion to adjourn by K. Kessler, 2nd by K. Price. Motion carried.
Meeting adjourned at 12:30 PM.