

SNA-KS Board Meeting

MINUTES

JANUARY 9, 2016

9:12 A.M.

MANHATTAN, KS.

MEETING CALLED BY	Lynelle Munn, President.
TYPE OF MEETING	Board Meeting
NOTE TAKER	Jeannine Flory
ATTENDEES	Lynelle Munn, Laura Fails, Stan Vallis, Shiela Brening, Jeannine Flory, Melinda Thomas, Elaine Harris, Cheryl Johnson, Anna Baum, Jolene Hoover, Tara Cox, Kyleen Harris, Kaye Kabus, Amber Workman, Cindy Jones, Scott Kingery, Jayci Dalton, Robert Schade, Dan McCullough, Jennifer Almaraz, Walter Finn, Terri Jo Markham, Jessica Yonkers, Jennifer Tatro, Amber Landis and Andrea Hernandez.
QUORUM ESTABLISHED BY	Jeannine Flory, secretary.

Agenda topics

APPROVAL OF AGENDA
Jeannine Flory moved the agenda be approved as amended. Motion was seconded and passed.
Elaine Harris moved to approve the minutes of the October 4 th Board meeting after review and correction of the Fall Conference 2016 dates. Motion was seconded and passed.

DISCUSSION
Each member introduced themselves. Lynelle passed a copy of the board directory around to be updated.
Board Member Job Description: Lynelle and Elaine shared final drafts with members. Final approval was given by members on their updated job descriptions.
Scholarship Options for Certificate Fee: Laura Fails moved to add as a new member benefit to reimburse new members for their certificate fee at whatever level they have chosen. Motion seconded and passed. This will be a one-time benefit for new members only.

Hosting SNA Credentialing Exam: Kaye Kabus moved to host a credentialing exam during the 2016 Fall Conference. Motion was seconded and passed.

KASBO-Conference: Jeannine Flory moved to secure a booth at the KASBO Conference. Motion was seconded. Kaye Kabus amended the motion to add at the \$1500.00 Gold level. The amendment was seconded. The amendment passed and then the amended motion passed. The trade show will be April 13 from 3:00 until 5:30 p.m. Lynelle Munn and Cindy Jones will handle this. Several suggestions were made towards promoting school food service as compared to management companies such as “keeping our dollars in Kansas,” “better salaries,” and “staff not cut to the bare minimum.”

Legislature Draft Report – Overhaul of Kansas school funding: Cheryl Johnson presented an overview on this report and the decisions being made. She emphasized that we need to keep SNA in front of the Legislature. Within 60 days there should be a Supreme Court decision on finance. The draft report has caused some confusion in regards to the correctness of the information. Cheryl stated that the State of Kansas has control of only \$190,000 to every \$2,000,000 from federal funds. KSDE does not keep any of this money, It all goes to the schools.

KSDE is available to conduct Efficiency Reviews in Food Service. School Food Service does what they do well. We should be sharing that wherever possible such as parades or wherever we can have a positive presence. Sharing our meals on noon-time television was a suggestion.

Heart of America: This show is February 24th. Dan McCullough shared that the show is full.

Kansas Future Leaders-HOD-Chapter Leader Training: Tentative date is June 3 & 4. Date may change. Lynelle will keep us informed.

Updated SNA-KS logo: Lynelle has a CD with approved SNA-KS logos from SNA.

Sales Techniques: Bob Schade shared sales techniques that we should also consider to keep SNA-KS growing. Focus on increasing by at least 10% or we will shrink. Use an action plan. Repeated leads or conversations (contacts) are necessary to sell SNA-KS to new members. If you must, go around Food Service Directors to Superintendents or vice-versa.

BUSINESS REPORTS

Kansas Membership Status: Elaine shared numbers in the quarterly report from SNA. Discussion suggested that we contact those dropping from our list to find out why they are leaving SNA-KS.

2015 Fall Conference recap: Laura Fails said the survey after conference was overall positive. The conference profit was \$24,000 which was down. We had \$5000 less in registration due to the greatly lowered registration. And we had to pay \$3000 for the Ag Hall for our Food Show. Food costs for participants was up and more coffee, tea, and such was available in the halls during our sessions. Laura was also invited to participate in a National SNA SNAC Chat concerning our Mega Discussion during a general session of our Fall Conference. Other states may try this model after ours. Laura will email board members the survey monkey and Mega Discussion notes.

BIC – Breakfast in the Classroom: Elaine Harris and Lynelle shared that all the final paperwork has been turned in for this grant. SNA-KS is expecting to receive \$25,000 in grant money to promote Breakfast in the Classroom with equipment, etc.

Treasurer’s Report: Shiela Brening reviewed the treasurer’s report.

2016 Fall Conference: Stan Vallis shared information he has been assembling for the next Fall Conference. The theme would center around, “Building a Great Child Nutrition Program.” He would like to see the format change some by having longer sessions in leadership training and building blocks to greatness. Speakers he has checked into would cost approximately \$9500.

2017 – 2018 Conference Sites: The Committee has suggested that 2017 will be at Topeka and 2018 possibly at Manhattan.

Publication: The Kansas Karrier will continue to be published monthly when there is sufficient information. It has been emailed to members.

Website Updates and Star Chapter Software: Andrea Hernandez shared information on using an online voting method. There was discussion again on those members without computer access. Star Chapter Software was set aside due to time constraints.

ACTION ITEMS

2016-2017 Presentations of Election Ballot: Elaine presented the election ballot for this coming year. Shiela Brening moved to accept the ballot. The motion was seconded and passed. There was not a candidate for South West Area Representative. Lynelle will continue to work on this.

National Future Leaders Nominations (April21-23): Elaine Harris moved to send Tara Cox and Amber Workman. Motion was seconded and passed. Jeannine Flory moved to send Kyleen Harris as alternate or 3rd person if available. Motion was seconded and passed.

SNA-KS State Bylaws: Elaine Harris shared the proposed changes in the Bylaws and Standing Rules to update to new terminology and better follow the national bylaws.

INFORMATION ITEMS/ OTHER REPORTS

Elaine Harris – Immediate Past President – Completed ballot for 2016-2017 school year. Met with committee to look at Hilton Garden Inn, Manhattan to determine if we want to book with them for 2018. Spoke at Retired School Personnel meeting about what is up with school nutrition.

Laura Fails – President Elect – Following the 2015 Fall Conference, I continued to wrap up details pertaining to conference. All invoices were paid and invoices issued have been collected. I

have been in frequent communication with Executive board about 2016 conference planning. On December 8th, I represented SNA-KS on the SNA SNAC Chat webinar. I presented a power point on the Mega Issue Discussion that we included at the fall conference. Kevin Ponce shared this with the national team and they asked that we share our experience as a “Steal This Idea” segment of the webinar. I have been in communication with potential committee members for the 2016-2017 year.

Melinda Thomas – Food Service Manager / Employee Representative – She is considering options for a tour on Friday of Fall Conference. Wichita Food Production Center was suggested.

Jolene Hoover - North West Area Representative – Promoting SNA-KS.

Anna Baum – South East Area Representative -- #19 Labette/Montgomery held their meeting and had 3 new members.

Tara Cox – North East Area Representative – October, 2015 attended Fall Conference; November, 2015 attended Shaw-Wa meeting; January, 2016 attended State Board meeting.

Kyleen Harris – North Central Area Representative – Promoting SNA-KS.

Kaye Kabus – Chair Nutrition/Education Committee – Shaw-Wa Workshop on February 20, 2016 at Washburn Rural. Kansas School Lunch Week is January 25 – 29. Kansas Farm to School is once again the theme.

Amber Workman – Chair Membership/Certification Committee – Working on ways to retain and grow membership.

Cindy Jones – Public Policy/Legislation – Preparing for LAC. Invite legislators to your schools.

Elaine Harris – Resolutions & By-Laws Committee – Updated bylaws and standing rules to reflect SNA changes of name of House of Delegates to Delegate Assembly.

ANNOUNCEMENTS

Elaine Harris needs biographies for nominees on the ballots.

Shiela Brening reminded members to fill out Expense forms using \$.57 for mileage.

ADJOURNMENT

Laura Fails moved the meeting be adjourned. Motion was seconded. The meeting was declared adjourned.