

# School Nutrition Association of Kansas

## Board Meeting

### Minutes – May 7, 2016

#### **CALL TO ORDER**

Lynelle Munn, President, called the meeting to order at 8:40 a.m. at the Olathe Food Production Center, Olathe. The thought for the day was shared by all present. Each member shared what makes a Super Lunch Person in their district. Characteristics included smiles, knowing names, willingness to help, going above and beyond what is necessary, team work, overcoming hardships and being there for the students. In attendance were Lynelle Munn, Laura Fails, Stan Vallis, Shiela Brening, Jeannine Flory, Melinda Thomas, Elaine Harris, Jolene Hoover, Tara Cox, Kyleen Harris, Kaye Kabus, Amber Workman, Karen Dengel, Sandy Skucius, Cindy Jones, Scott Kingery, Jayci Dalton, Dan McCullough, Jennifer Almaraz, Walter Finn, and Terri Jo Markham.

Roll call by Jeannine Flory. Quorum established.

Melinda Thomas moved the agenda be approved. Motion was seconded and passed.

Melinda Thomas moved to approve the minutes of the January 9<sup>th</sup>, 2016, board meeting after review. Motion was seconded and passed.

#### **DISCUSSION**

**2016-2017 Board Election report:** Elaine Harris announced the election results. Fifteen percent of membership voted with only 3 or 4 being paper ballots mailed in. The rest of the votes were computerized. Results were Laura Fails – President, Stan Vallis – President Elect, Tara Cox – Vice-President, Stephanie Smith – Treasurer, Josh Mathiasmeier – DDS, Kyleen Harris – North Central Area Representative, Connie Vogts – South West Area Representative, and Terri Jo Markham – South East Area Representative.

**Conference Call – March 7, 2016:** The call went very well and seems to be an effective way to touch base without physically meeting. Thank you Laura for orchestrating this call.

**SNA State Award Winners:** More nominations are needed for these awards. Nominees must have a Level 1, 2, or 3 certificate. It was suggested to set up a computer at Fall Conference to fill out these nominations. Kaye Kabus will have one and will help anyone interested in filling out a nomination. Kansas Director of the Year is Elaine Harris from Paola. There were no nominations for the Kansas Manager of the Year. The Kansas Employee of the Year is Rita Wobker from Paola. She was also the Regional area winner.

**Kansas Association of School Business Officials Conference:** Cindy Jones and Lynelle Munn reported this to be a very successful venture. A large jenga game was the drawing card to the booth. Pieces

with a blue sticker earned the recipient an apple shaped sugar cookie from Olathe Food Service. They gave away a free membership and a free registration for Fall Conference.

**Kansan Future Leader Attendance:** Stan, Tara and Terri Jo had an amazing time. They learned about their strengths. They learned they are a leader all day long!

**Karrier Publication:** Printing and articles are timely. Positive comments!

**State Ambassador:** SNA is requesting an Ambassador from each state to promote national benefits such as scholarships and awards. Elaine Harris was asked and accepted this position for the state.

**State Membership Review:** According to national documentation we have areas we are gaining in, but also areas where we are losing ground. Board members are wondering if we have members retiring or just not renewing memberships. We have new members applying, but seem to have trouble retaining membership. It was decided that Area Reps and Board members would help the Membership Committee make personal calls to members with expired memberships to inquire as to their reasons and hopefully convince members to renew. This group will have a conference call on May 26, 2016 at 2:00 p.m. to make further plans.

**Scholarship for Level I, II, and III certificates:** It has been voted to give scholarships for first time certificates. Members would need to follow guidelines which include taking Nutrition 101 and Safety and Sanitation. Kaye Kabus will write short articles for the Karrier and design a form to apply for reimbursing fees paid.

**Host SNS Credentialing Exam:** We are prepared to do this at 2016 Fall Conference in Wichita. Kaye Kabus and Shiela Brening will be proctors. A room has been reserved. Test materials will arrive the day before.

**School Lunch Award Deadline (Nutrition or Themed Event):** May 31, 2016 is the deadline for this award application. Lynelle challenged each board member to promote this award to at least 2 school districts.

**Chapter Gold Award Deadline:** May 20, 2016 is the deadline for the Gold award.

**Legislative Action Status:** Reauthorization bill is moving very slowly. It was very positive to have students in DC with them. It seemed everyone was interested in their feedback. Cindy Jones was recognized by Pat Roberts for all of her legislative work and for being a spokesperson for Child Nutrition. A personal messages from Pat Roberts was shown. She also received a crystal apple from SNA.

## ***BUSINESS REPORTS***

**BIC-Breakfast in the Classroom:** We have not received the financial benefits from this endeavor yet. Elaine Harris will check into this.

**2016-2017 Fall Conference:** Stan reported the 3 speakers were booked as well as dueling pianos. Shared about the budget – needing to spend money to give value. Checking out Constant Contact.com for registration. Industry is ready to send out registration. Web-based may not work for industry this year, but hopefully next year.

**2018 Conference Site Location:** Site committee will remain the same. Dan McCullough suggested the Food Show might need restructuring. He will continue to share this with his companies for opinions as well as Jennifer. Currently, the Food Show is driving where we can hold the conference.

**Treasurer's Report:** The treasurer's report was reviewed. There was a question as to how the Silent Auction proceeds from 2015 Fall Conference was to be disbursed. There was a previous motion to divide it between SNA Foundation and Sna-KS scholarships. Laura Fails moved to send \$425.00 to SNA Foundation. The motion was seconded and passed.

## ***ACTION ITEMS***

**Regional Employee of the Year Award:** In the past, we have paid the registration to ANC for this winner. Kaye Kabus moved we pay registration for Rita Wobker to ANC. The motioned was seconded and passed.

**Treasury Audit:** Our bylaws state the treasury will be audited when the treasurer changes. Full audits were a topic of conversation at Future Leaders. Kaye Kabus moved to investigate outside audit estimates. The motion was seconded and passed. Stan will persue this further with connections at SNA.

**SNA-KS State Bylaws – Mailing deadline:** Bylaw changes should be mailed out 100 days before they are voted on. The deadline was missed. They are ready to be mailed. Melinda Thomas moved we suspend the bylaw rules and required the changes to be mailed at least 30 days ahead of the vote as opposed to 100 days ahead of the vote. The motion was seconded and passed.

**Meal Payment(LAC & May 6):** The bill to be considered was a \$189.00 meal for LAC preparations. Jolene Hoover moved to pay the bill. The motion was seconded and passed. Elaine Harris moved to pay the bill for supper on May 6. The motion was seconded and passed.

## ***INFORMATION ITEMS/OTHER REPORTS***

**Lynelle Munn – President** – Lynelle shared her idea of where we might be with Strategic Planning. The five pillars she shared were: I. Professional Development, II. Advocacy & Public Image, III. Community, IV. Membership, V. Chapters. She also shared this year's accomplishments already fitting in each area.

**Laura Fails – President Elect** – Laura is working on her Plan of Action. It has four sections.

**Kyleen Harris – North Central Area Representative** – Promoting SNA-KS. Report attached.

## ***ADJOURNMENT***

### **Announcements:**

Shiela Brening reminded members to fill out Expense Forms using \$.57 for mileage.

### **Adjournment:**

Stan Vallis moved the meeting be adjourned. Lynelle declared the meeting was adjourned. The next meeting will be the House of Delegates on July 25<sup>th</sup> at the Auburn Washburn Board office.

## SNAKS Officer Report

Kyleen Harris

North Central Area Rep

Date: 4/18/2015

Location of Today's Meeting:

Description of your actives since the last board meeting:

Date: 2/9/2015

Chapter 9, Tri Country Chapter met at the Kansas Wheat Innovation Center. We were given a very interesting tour of the Center and learned about what kind of research was being done on wheat. The chapter also had a brief meeting. I attended this chapter meeting.

Date: 4/13/15

Chapter 21 met on April 13. I helped prepared a list of information on what other chapters are doing to keep member interested in participating in meetings. I was unable to attend this meeting.

Date: 4/15/15

Chapter 6 met on April 15 in Herington KS. They had training on How to Be Prepared for an Emergency. Members earned 1 CEU. There was also a meeting and members discussed the new professional standard that will come into effect next school year. I was unable to attend this meeting.