

## School Nutrition Association of Kansas

### Board Meeting

Minutes – November 19, 2016

#### CALL TO ORDER

Laura Fails, President, called the meeting to order at 9:42 a.m. at the Auburn-Washburn District Office, Topeka, Kansas. Committee meetings were held from 8:30 until 9:30. Members present included: Laura Fails, Stan Vallis, Tara Cox, Jeannine Flory, Melinda Thomas, Terri Jo Markham, Jolene Hoover, Karen Dengal, Kyleen Harris, Amber Workman, Cindy Jones, Steven Newman, Walter Finn, Elaine Harris, Lynelle Munn, and Cheryl Johnson. Laura presented the Thought of the Day on the Leadership Ladder as attached. Jeannine Flory called the roll and announced a quorum with 16 present. Agenda was adopted. Laura reviewed the Confidentiality Proceedings Statement and discussed our commitment to our organization.

#### MEGA ISSUE DISCUSSION

Membership -- Laura shared the latest membership report from SNA. Kansas is up 85 members (19%). We still need to promote Certificate as only 178 of 540 have earned their Certificate. Through the Kansas Karrier, Andrea Hernandez and Jessica Yonkers are doing a great job promoting membership, scholarships, and awards. To promote memberships, we still need to concentrate on reaching out to superintendents and keeping our "SNA brand" in front of others.

Regional Workshops were discussed as another avenue to promote membership and benefits. Workshops were considered in Hays with Jessica and Jolene and Southeast Kansas with Terri Jo Markham. Video classes were discussed as an option in building chapters. Workshops are necessary for networking as well as training.

Recruiting and Developing Leaders – Future Leaders Training was discussed. Early Spring might be the best time to hold the training (March 4?). Planning will need to take place in February. Everyone still be considering people to suggest to Laura for attendance. We could possibly invite guests from 4 states nearest to us.

Breakfast in Classroom Grant – It was discussed that monies should be used to increase breakfast participation. We could possibly work with KNEA to promote teacher and principal support. An Ad Hoc committee of Cheryl Johnson, Elaine Harris, Kyleen Harris, Karen Dengal, and Laura Fails will begin work towards suggestions for dispensing these monies. It was suggested to use a breakfast theme at the KASBO conference. Stan will get dates and info for this conference. Also consider a booth at

KSDE conference in October (perhaps even a session presented for teachers and directors.)

Kansas School Lunch Week – Will still use Foods from Kansas (Farm to School) for this year. The committee will be asked to develop something new for next year.

## STRATEGIC PLAN REVIEW

Laura reviewed all the positive items we have already accomplished in the Plan of Action for the year and ways to accomplish others. We need to continue to invite legislators to our schools for lunch. Promote our programs during Kansas School Lunch Week in January. Continue to promote the Certificate program. We have begun the planning for regional workshops. Awesome work being done with our SNA-KS website and the Kansas Karrier. Be sure to keep our “SNA brand” in front of allied groups. Industry continues to consider infrastructure changes for our conference. It is important to support our industry members.

## BYLAWS & STANDING RULES

Laura shared travel reimbursement guidelines from several states and SNA. Per diem meals costs were discussed. Review guidelines and make comparisons. Let Laura know if you see other changes needed or considered.

## BOARD BUSINESS

Melinda Thomas moved to approved the minutes of the July 25<sup>th</sup> Board meeting and the October 23<sup>th</sup> Executive Board Meeting. Motion was seconded and passed.

Jolene Hoover moved to accept the Treasurer’s report. Motion was seconded and passed.

Cindy Jones reported on the Reauthorization. After meeting with Sen. Pat Roberts people in DC, block grant funding and sodium limits coming soon were discussed. These could be passed during Lame Duck session, but more likely everything will need to start over with the new legislators voted in and beginning in January.

Written committee, officer, and area representative reports are attached.

Stan Vallis gave a conference report. Overall positive response on conference. Stan is checking on 2 items on the final bill from the Hotel. There was a \$5,000 gratuity and a \$900 room rent that were in question.

The 2018 Conference site may be the Hyatt in Wichita. Rooms would be about \$127 per night for the weekend of October 11,12, and 13 of 2018.

Elaine Harris, Kansas Ambassador, reported on the School Nutrition Foundation. Kansas has given over\$1,900 which put us in the category to receive 5% of our giving back for scholarships. We are already receiving \$476.69 back for our scholarships.

Stan is still in the process of seeking a company to conduct the Financial Process Audit.

In other action, Kyleen Harris moved to pay the 2016 Conference Planning Committee's pre-conference meals. The motion was seconded and passed. Travel Expense changes and consideration of adding them to Standing Rules has been tabled until the next meeting.

Discussion of promoting Legislative visits to school lunch rooms led to a suggestion of 5 awards similar to the Nutrition/Theme award. Due to the importance of getting legislators into school lunch rooms, Elaine Harris moved to award 5 Legislature Visit awards consisting of hotel cost and conference registration for the 2017 Fall Conference to begin this year. Motion seconded and passed.

Laura shared state affiliation and state only memberships. Local chapters should be using the SNA-KS logo to tie them to the state organization.

Melinda Thomas moved to adjourn the meeting. Motion seconded. Laura declared the meeting adjourned.

Respectfully submitted,

Jeannine Flory, Secretary