

School Nutrition Association of Kansas

Board Meeting

Minutes – June 2, 2017

CALL TO ORDER

Laura Fails, President, called the meeting to order at 1:10 p.m. at the Auburn-Washburn District Office, Topeka, Kansas. Members present included: Laura Fails, Stan Vallis, Tara Cox, Jeannine Flory, Josh Mathiasmeier, Terri Jo Markham, Jolene Hoover, Karen Dengal, Kyleen Harris, Amber Workman, Karlin Price, Glenda Johnston, Jayci Dalton, Steven Newman, Walter Finn, Elaine Harris, and Cheryl Johnson. We welcomed Holly Kuckelman, a KSU student, attending with Cheryl Johnson of KSDE. Stan Vallis led the Pledge of Allegiance. Jeannine Flory called the roll and announced a quorum with 18 present. Laura presented changes to the agenda. It was moved and seconded to approve the corrected agenda. Motion passed. Minutes of the March 4, 2017 meeting were reviewed. Motion was made to approve the minutes. Motion was seconded and passed.

MEGA ISSUE DISCUSSION

Laura presented the State Affiliation Agreement. She worked on the Task Force for School Nutrition Association to develop the agreement. Kansas already follows directives in the agreement. Address changes as officers change will not be an issue.

Awards and Scholarships - Copies are included in today's packet. Elaine Harris is available to share ease of filling out applications. Elaine shared draft of Scholarship to attend Fall Conference using the monies from School Nutrition Foundation. Corrections were made and this will be available for this fall's conference. Nutrition Event and Legislative Event should possibly be used in the current year as opposed to waiting till next year's conference. It was also suggested it might be easier to just give a free registration as opposed to cash discount on registration. PP & L committee is to help by getting basic information about a legislative visit to local chapters. Would summer visits be included to summer feeding sites? Deadline for this year's awards was extended to June 15th, 2017. SNA-Ks should consider making the award application an e-file. Discussion was to attach a monetary prize to Gold Award for chapters, possibly beginning in 2017-2018. Awards committee is charged with adding more "bang" to the Awards Ceremony. Once again it was suggested that Nutrition Event and Legislative Event awards be changed to a free registration for Fall Conference. National Certificate program – It was suggested to have members bring copies of their Nutrition and Safety and Sanitation class certificates to Fall Conference to receive help submitting those. Attendees were challenged to share 5 ways of increasing the positive hype surrounding the awards winners and ways to benefits from our organization.

Strategic Planning – Laura shared the notes from the Strategic Planning at the March 4 meeting. We need to start implementing the positives.

Bylaws & Standing Rules – There are no changes this year. There will be changes next year cleaning up wording after our delegates attend the Leadership Conference. Travel reimbursement guidelines were discussed. Laura updated the travel guidelines. The updates followed Illinois current guidelines. The question brought up was: Why are state meetings paid for only ½ room reimbursement? Reimbursement guidelines will be revisited at a future meeting.

BOARD BUSINESS

Financial report – The Treasurer's report was reviewed. There were a couple questions. Laura will contact Stephanie Smith. The report will be revisited at Delegate Assembly.

Chapter Reports – Written reports were handed in to the Secretary. Chapter and officer reports are attached to the end of these minutes

SNA Membership Committee – Elaine, SW Area SNA representative, shared the current level awards don't cover all employees. Should they be revamped to follow membership dues sections? The suggestion was to pull the Supervisor/specialists out of the Director section.

Midwest Regional Leadership Conference (Missouri) – Laura received a mailing about this Conference. After sharing, there seemed to be several members interested in this conference. Registration will be e-mailed to Board members. Registration is \$150 and room at the Embassy Suites is \$119.

Conference Planning – Tara Grindol-Cox shared planning for the Fall conference. After input from the last board meeting, she has changed the Industry Show to 11:30 a.m. until 1:30 p.m. instead of right after breakfast. It can serve as lunch and hopefully attendees will be more willing to try vendor products. There will be educational sessions before and after the show. She has 2 speakers booked. The Game Night for Friday Night has come in cheaper because she had found a discount and they are going to honor it. She asked about a Board meeting following. We do have a Board meeting on September 9th. Synergy is once again sponsoring Saturday evening. She has asked speakers to make sure the sessions are interactive. It was suggested to have a Past Presidents Reception instead of Board or Immediate Past President's reception. Credentialing testing is planned. After good reviews, Newcomers reception will be repeated.

2018 Conference Site Update – The 2018 Fall Conference will be held at the Double Tree by Hilton – Overland Park. The Industry Show will be held at the Ritz Charles. 2019 is still up in the air. The Hyatt in Wichita has no kitchen and the Kitchen at the Century II is not available.

KASBO Conference report – Stan Vallis reported on booth participation with Terri Jo Markham and Tara Cox. Show participants were required to get an answer to a SNA question to be eligible to enter the drawing. Booth stayed busy during the show. Stan suggested it was worth the registration and we should attend again. We could consider going down one category on registration. For the \$1600, we were in the vendors catalog, but booth exposure may do just as much good.

School Nutrition Foundation report – Elaine shared that the Foundation will have the same type of program this year. States will be able to earn back 3% or 5% depending on their level of giving. She is collecting now for 2017.

Financial Process Audit – Stephanie is searching for a company in Manhattan to complete this.

Breakfast in the Classroom – The Ad Hoc committee of Cheryl Johnson, Elaine Harris, Kyleen Harris, Karen Dengal, and Laura Fails have been working on this. The committee suggests a one-time mini-grant to increase any kind of breakfast participation including tradition, second chance, or in the classroom. Monies could be spent for blenders for smoothies, transport carts for BIC, and cashier time for second chance breakfast were ideas from the committee. The committee will be drafting forms to apply.

President-Elect Plan of Action – Stan presented his Plan of Action centering on SNA-Ks' Bylaws and Standing Rules. Each Board meeting will address working on these to strengthen these to grow SNA-Ks.

ACTION ITEMS

DDS Appointment – moved to June 3 Delegate Assembly.

Minutes – In the March 4, 2017 minutes, the amount was stated as \$100. Because all of the money needs to be used, a motion was made to change the amount to \$110. It was seconded and passed.

Travel Reimbursement Guidelines – A motion was made to table this until the next Board Meeting. It was seconded and passed. Discussion was that if our delegates are together at ANC, the Debit card will be used.

State Agreement Affiliation– A motion was made for Laura to sign the State Agreement Affiliation. The motion was seconded and passed.

A motion was made for adjournment. It was seconded and Laura declared the meeting adjourned.

Respectfully submitted,

Jeannine Flory