

SCHOOL NUTRITION ASSOCIATION OF KANSAS
BOARD MEETING/DELEGATE ASSEMBLY MINUTES

JUNE 21, 2018

CALL TO ORDER

Stan Vallis welcomed members and called the meeting of the School Nutrition Association of Kansas to order at 9:05 a.m. Tara Cox led the Pledge of Allegiance. Jeannine Flory called the roll with Stan Vallis, Tara Cox, Josh Mathiasmeier, Jeannine Flory, Stephanie Smith, Laura Fails, Melinda Thomas, Kaye Kabus, Karen Dengal, Connie Vogts, Jessica Younker, Jennifer Tatro, Terri Markham, Steven Newman, Sandy Skucius, Jennifer Siemens, Elaine Harris, and Cheryl Johnson attending. A quorum was present. A motion was made to approve the agenda. It was seconded and passed. A motion was made to approve the minutes. It was seconded and passed. Stan spoke of using Zoom meetings more in the future with everyone's busy schedules and to lower travel costs.

MEGA ISSUE DISCUSSIONS

Legislative Action Conference

LAC representation should be from the 4 congressional districts. Use Regional Representatives to develop position papers for PPL. Membership Development included: 1. District reps to set up area, 2. Go to Washington, DC to represent us, 3. Help with state conference in some way, 4. Evaluate, visit, and respond about legislative issues and inform membership, 5. Develop legislative papers and agenda and present to the board, 6. Assist local affiliates with information and share our position, and 7. Represent SNA also.

Question: How are district Representatives selected? District representatives will be selected by the President with OK of people asked. Most representatives would go to LAC in their 2nd year of service. Question: Will only Chairperson and not members of PPL committee go to LAC? PPL Chairperson, 2 area reps, president and pres-elect will attend LAC. Using this format to try to grow the organization.

Travel Guidelines

Bottom line on travel guidelines is to use common sense and be responsible to the organization.

Fiscal Responsibility, Conference, Credit Card

In the past, the use of 2 credit cards was discouraged because it was too hard to track the receipts. Should we be using the technology available to us? (Maybe debit, not credit) Do we need a new bank? Should we go with credit or debit cards? Credit may be better to gain travel miles and better for conference supplies. Motion was made to do more research on changing banks. Motion withdrawn. A motion was made to change to UMB. Motion was 2nd and passed. Stephanie will investigate and start the move. She is still checking into our ID#. Stephanie is working with the IRS to get # found.

State Awards

State awards applications have been turned in for this year with no Fall Conference. We will choose winners and award certificates to be used at Spring Conference.

Kansas needs to be represented at Nationals. We should be doing Employee, Manager, and Director of the year applications. Need better promotion to local chapters for value added to membership benefits. The Board should be nominating our members. It is a tech application anyone can do. The deadline is March 1st. Email reminders should be sent January 1st and February 1st.

National Leadership Conference

Conference was about learning how to implement information for our state. Tara attended the president's preparation sessions. It was about Ethics and using the position as representing our state and not a personal agenda. Josh's sessions were about Ethics, need for training, representation and duties. We need to represent and uphold SNA, but we can put a Kansas spin on it. During vice-president's sessions troubles and successes were discussed. Stephanie attended Future Leaders and learned to use strengths as opposed to building weaknesses. Also need to recruit for SNA on the National level. Jennifer learned about the need to invest in building board skills. We need to send Area Reps and Committees to leadership training if even on a local level. Josh shared the availability of local Leadership

programs. A motion was made to inquire into the availability of grants to send people to the Kansas Leadership Program. Connie, Elaine, and Cheryl have all attended and benefitted from the experience.

Discussion about Hiring an Executive Director

The following benefits of hiring an Executive Director were discussed: Size of our membership doesn't dictate relevance, could bring in workshops and kitchens for conference, help with membership. Other areas to help with would be airfare, registration, web, elections, and newsletter. What would it cost? (\$25,000 estimate) Would it be part-time? Could our budget handle it? We could maybe raise booth cost and conference registration. Maybe start with a one-year contract – renew or not. Decide necessity after 3 years. Oklahoma has an Executive Secretary. Texas has an Executive Director. Does SNA have information on how to hire an executive position? An executive position might provide more continuity thru the year and across years. It was the consensus of the group for Josh to continue investigating. Dan McCullough cautioned to be careful about using industry to raise money. Members asked if food shows provide the necessary contacts for industry.

Results of Voting Ballot

Compared to last year's results, the numbers looked strange because abstained was not an option. There were concerns about the vote being secure or if it was possible to vote more than once. It is possible to check. A motion was made to use Survey Monkey's results to appoint this year's election winners. It was seconded and passed. It was decided to have Andrea check about multiple votes and close the survey. We will not use Survey Monkey in the future.

End of Year Recap

Stan reviewed the Action Plan. KASBO is a good format. We spent \$1,300 with a lot of knowledge shared with many superintendents and money people. Working on Congressional district representation. Regional trainings are underway. Chapter 8 – Sandy Skucuis – workshop with 5 hours CEUs. Shaw-Wa Workshop – almost 200 attendees – in February. Hays – Jessica – 60 registered. Connie- August 13th – Liberal. Terri – South east – August 10th. Dan McCullough would like list of attendees along with other vendors. Karen, Jennifer, and Laura are planning workshops this fall.

Bylaw Presentation

Laura presented the Bylaw changes. If the changes are approved this afternoon, Laura will send to SNA. SNA will give their stamp of approval next.

Conference Planning Report & 2019 Conference Site Update

Josh & Jenny said conference will be March 29-31 in Kansas City. The Ritz Charles where the Food Show was to be held has closed. Heart of America is looking at the Airport KC Expo Center. It is cheaper but would be further from Double Tree. Looking into breaking the contract with Double Tree and finding a closer motel. Request for proposals from speakers soon. Plan to use local people to speak of real experience. Dan reminded need kitchen for food show. Sandy suggested nearby schools.

Conference site for 2020

Wichita is not working. Checking into Mulvane – Kansas Star Event Center.

Financial Report

Financial report given by Stephanie. We are operating in the red. We took in less money than we spent.

Chapter Reports

Reports were received from Chapters 1, 2, 8, 13, 14, 23, and 29.

The Board took a break for lunch from Jason's Deli. When meeting reconvened, Elaine announced she would be taking donations for SNF since there would be no fall conference. Also announced when Kansas pictures would be taken at ANC. She reviewed benefits.

BIC

The \$25,000 grant needs to be disbursed. The committee will meet again and set some criteria and suggestions.

DELEGATE ASSEMBLY

Stan Vallis called Delegate Assembly to order at 1:05. Josh Mathiasmeier led the Pledge of Allegiance. Stan presented the thought of the day about Allegiance, not only to our country, but also to the organizations we belong to like SNA and SNA-KS. Elaine Harris conducted the Installation of Officers. The following officers were installed: Tara Cox – President, Josh Mathiasmeier – President Elect, Jeannine Flory – Secretary, Stephanie Smith – Treasurer, Karen Dengel – Northeast Area Representative, Connie Vogts – Southwest Area Representative, Laura Fails – North Central Area Representative, Jennifer Tatro – South Central Area Representative, Jessica Younker – Northwest Area Representative, Terrie Markham – Southeast Area Representative, Kaye Kabus – Director/Director Supervisor Representative and Melinda Thomas – Employee/Manager Representative. Stan passed the gavel to Tara Cox. Stan also belatedly presented Laura Fails with a plaque in appreciation of her year as President in 2016 – 2017. Tara presented Stan with a plaque of appreciation for his past year of presidency. Roll call of Delegate Assembly was called and a quorum was announced. In addition to those stated in Board minutes, Robin McGlynn, Nate Wood, Amber Workman, Rita Wobker and Susan Jones were also present.

Mega Issue Discussion

Promoting Membership & Growing Chapters

Board members need to visit districts and promote district-owned memberships. Josh – sharing talking points and position papers. Connie- key is certification. Sandy – Personal contact wherever you are – administration meetings or anywhere. Nate – offer value – sweepstakes? Josh - SNA information everywhere – In sweepstakes could give conference registration or motel room expense.

After workshops, do followups beginnings with thank you for attending. How can we help you or be of service to you? In hays, board members attended workshop. Sandy – Superintendents meeting – get on agenda to present SNA.

Future Leaders – Send committee members – use to retain.

Bylaws and Standing Rules

Laura Fails presented bylaw changes as sent to membership. There were no changes to the Standing Rules. In the future, we need to decide if we leave the office of vice-president or remove it. An Executive director would remove some of the 4-year commitment. It would be 2-prong – dividing the work between 2 people.

A motion was made to accept the changes to the bylaws. Motion was seconded and passed.

Strategic Plan

Tara shared her Plan of Action. She went over her additions to Laura and Stan's Plan of Actions. A motion was made to accept Tara's Plan of Action as presented. Motion was seconded and passed.

Financial Report

Report was reviewed this morning.

Chapter Reports

Oral reports were given in the morning. Written reports were handed in or would be emailed to the secretary.

Conference Planning Report

Josh reported that longer classes would be held early in the day. Shorter classes would be in the afternoon. Sunday there would be classes in addition to breakfast and lunch. For Spotlight winners, send a voucher and packet to these award winners. Superintendents should receive a congratulatory letter.

School Nutrition Foundation

Elaine Harris gave this report earlier in day.

Dates to Remember

August 13, 2018 – Regional Training in Liberal

August 10, 2018 – Regional Training in Chanute

February 24-26, 2019 – Legislative Action Conference (LAC)

March 29 – 31, 2019 – State Conference in KC

May 9 -11, 2019 – National Leaders Conference (NLC) and Future Leaders Conference – Sarasota, FL

Meeting Dates

Meeting dates will be announced. A face to face should be held in the fall.

Adjournment

A motion was made to adjourn. Motion was seconded. Tara declared the meeting adjourned.

Respectfully submitted,

Jeannine Flory

SNA-KS Secretary